

Important information for all new students: Your first day

• 8.45 ARRIVAL

When you arrive, we will give you a sticker with your name on. Please wear this sticker today. When there is a group of 10 students, we will take you to our café or a classroom for your placement test. You will have a quick tour of the school first.

• 09.00 TEST

Please write your **full name** on the test. There are 100 questions on 4 pages in your test. Please answer all of them. Just choose the correct answer from the four options. There is also a story to write. Please look at the pictures and write as much as you can. In the middle of your test, a teacher will speak to you for about 5 minutes to check your speaking level. Please relax and don't be nervous.

• 11.00 INDUCTION MEETING WITH THE CENTRE MANAGER

There is a meeting with the Centre Manager of the school at 11.00. She speaks about the school and about London. It is very important that you come to this meeting.

Please write your personal details on the Student Details form and take it to Reception today. Don't worry if you don't have all the information today, but **please take it to Reception today**.

• 12:00 INTRODUCTION TO THE LOCAL AREA

After the induction you can join the Centre Manager on a walk around the local area. If you choose not to go, you can stay at school and use the computer room or have lunch in the café. If you have booked an intensive course, you will be back at school by 12:30 in time for your lesson.

• 12.40 INTENSIVE COURSES

If you have an INTENSIVE course, your first class starts today at 12.45. Please go to the **end of the corridor on the second floor** for information about your class and classroom. Your class finishes at 14.15. If you do not have an intensive course you have free time till 15:00, you could go and visit the British museum.

•15:00 INDUCTION MEETING WITH THE DIRECTOR OF STUDIES

There is a meeting with the Director of Studies of the school in the cafe at 15:00. She speaks about the lessons and timetables.

We will give you your timetable with information about your class, teacher and classroom. Please look at the information on your timetable carefully. If you don't understand the information, please ask in the Cafe or in Reception. Your first class is on **Tuesday**.

• 15:45 FREE WELCOME DINNER

There will be a **free** welcome dinner for new students from 15:45 in the café. Just show your name sticker to one of the staff in the café.