



# Cambridge Junior Arrival and First Day

## Emergency Number

**(For use outside of office hours only)**

+44 (0)7966976513

## Airport Transfers

Students must arrive on Sunday and depart on Saturday between 08.00 - 20.00 otherwise, an extra transfer fee will apply.

Information regarding arrival time, flight number, airline, name of airport and terminal number must be sent to EC Head office at least 5 days before the student's arrival. If this information does not reach us within the stipulated time EC Cambridge will not be responsible for providing airport transfers to the student and will not offer any compensation to students who have not been collected because of this.

## Student Arrivals

Students are met at the barrier in the Arrivals Hall by an EC representative, wearing a white & orange EC t-shirt, holding a card with the logo of the school - "EC Cambridge".

If students cannot find the EC representative at the airport, they should call the EC Emergency number. It is vitally important that if students miss their connection to the UK, they must contact the emergency number to make EC Cambridge aware they have been delayed. Students must expect a maximum wait of 2 1/2 hours before departing from the airport. Students are then taken to their host family or residence.

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## Journey

In order to travel to school students staying in host family accommodation have to buy a buss pass. These can also be purchased by residential students. Bus passes cost approximately £13 per week and can be purchased on the bus. (This price is subject to change.)

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## EC staff

EC employs a number of social leaders and customer service officers specifically for the Junior Summer programme. Each member of staff goes through and benefits from a rigorous in-house training programme. Their role is to ensure that students have an enjoyable and safe stay and provide constant support to International Leaders.

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## First Day

For students staying in residential accommodation, their EC social leader will escort them to school or their activities or help them find the right bus stops. Students should be at the school at 08.30 on the first day where they will sit a placement test. All students must present their passport/ID on arrival at the school on their first day as proof of identity. New students also go on an Orientation Tour where they get to know the centre of Cambridge.

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## Welcome Pack

A Welcome Pack is given to students on their first day of school. This Welcome Pack contains directions to the school along with other information the student will find useful during their stay.

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## Welcome Talk

The students will be given a welcome talk by the Academic Department where timetables, lessons and academic information are explained. The Programme Manager will then go through and explain the leisure programmes and activities.

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## Placement Test

On their first day all students sit a placement test in order to be allocated to the most appropriate English language level.

## Double Banking

Please note that after their first day, students may be on a double bank timetable where they would have classes in the morning one week, and in the afternoon the next.

**Morning bank:** lessons in the morning, activities in the afternoon

**Afternoon bank:** activities in the morning, lessons in the afternoon

## Timetable

Morning Bank					
Time	Mon	Tue	Wed	Thur	Fri
08:30 - 10:00	Lessons	Lessons	Lessons	Lessons	Lessons
10:15 - 11:45	Lessons	Lessons	Lessons	Lessons	Lessons
12:15 - 13:45 Intensive Students	Lessons	Lessons	Lessons	Lessons	Lessons
14:30 - 16:30	Activities	Activities	Activities	Activities	Activities

Afternoon Bank					
Time	Mon	Tue	Wed	Thur	Fri
09:30 - 11:30	Activities	Activities	Activities	Activities	Activities
12:15 - 13:45 Intensive Students	Lessons	Lessons	Lessons	Lessons	Lessons
14:00 - 15:30	Lessons	Lessons	Lessons	Lessons	Lessons
15:45 - 17:15	Lessons	Lessons	Lessons	Lessons	Lessons

Please note that this is a sample double banking timetable and variations may occur.

