



Young Students

Windlesham Summer Camp

Available: 11 July - 08 August 2009

Start Dates: 11 July, 18 July & 25 July 2009

Ages: 8 - 13 years

Parents contact number between 18.00 and 19.30 during childrens stay: +44 (0)1903 874803

Summer Camp takes place at the beautiful private boarding school Windlesham House, near the town of Worthing on England's south coast. Windlesham is one of UK's leading IAPS co-educational day and boarding preparatory schools. The school is set in 60 acres of beautiful English countryside just 40 minutes from Brighton and has many facilities for Summer Camp students to enjoy.

Accommodation

Students stay in bright colourful multi-bedded rooms where they experience the fun of sharing with new friends of different nationalities. Students share bathrooms on each floor of the accommodation. Sports facilities at Windlesham are excellent with an indoor swimming pool, tennis courts, an nine hole golf course, rugby and football fields, an indoor sports hall for basketball and volleyball and huge playing fields. These facilities along with a dance and drama studio, 2 large common rooms with TV and video, a supervised library, a theatre for movie nights and an IT room with internet access, play a large role in the fun and activities students experience during their stay.

Accommodation includes

- Dormitories with 3 - 8 beds
- Shared shower facilities
- Bed linen is provided and is changed once a week
- Students must bring their own towels
- Bedrooms are cleaned daily
- Staff clean bathrooms and common area daily

Laundry

Laundry is carried out once a week. It is very important that parents clearly label all clothes to ensure the return of clothes to their rightful owners because students place soiled items in a dormitory laundry basket in their room.

Mobile Phones

Due to the rural location of Windlesham network coverage for mobile phones is not reliable. Parents are able to contact their child on the number supplied at the top of this sheet during the hours stated.

Academic

The teaching programme at the summer camp is designed to ensure maximum learning through fun and interesting topics. Many lessons are theme based, with one theme running throughout the day. Grammar points are taught in relation to the theme, vocabulary sets are based on the same idea and afternoon activities will be a continuation of that day's topic. This integrated, holistic approach helps to solidify themes, topics, grammar points and vocabulary in a students mind, encouraging the retention and use of the target language. Lessons follow the following timetable:
08:45 – 10:15 First Module (2 lessons)
10:15 – 10:45 Break
10:45 – 12:15 Second Module (2 lessons)

Students receive all the necessary materials for their lessons, building up a pack of resources to take home. On the last day students are presented with a Certificate of Attendance.



Activities

At the weekends and afternoons students will explore the sights in the area and participate in themed activities designed to help them learn throughout the day. Students will visit Hever Castle where they will see Knights in armour participate in a jousting competition. Other fun activities include sports and competitions in the EC Olympic Games day, a trip to see the magnificent Arundel castle in West Sussex, a visit to the Sealife Centre and shopping in Brighton, a themed day centred around the sightseeing trip to London, treasure hunts in the woods and even a themed Medieval Day.

Airport Transfers

Information regarding arrival time, flight number, airline, arrival airport and terminal must be sent to EC Central as soon as possible. If this information does not reach EC at least 5 days before the student's arrival, EC will not be responsible for providing airport transfers to the student. EC will not offer compensation to students who have not been collected at the airport if the information has not reached us within the stipulated time. It is also crucial that we are advised well in advance about changes in flight details. EC Group leaders take care of airport transfers. Every other Saturday the team is split into two groups. The first group is dispatched at the airports and the second waits at Windlesham School to receive and welcome the incoming students as well as send off the departing students.

Arrivals

An EC representative will meet all students arriving on the first day of the programme (Saturday) at the airport. If students do not arrive on the camp start date or depart on the end date there is an extra transfer charge of £90 one way from Heathrow and £60 from Gatwick. EC representatives wearing orange and white uniform wait for the students in the arrival lounge of the airport terminal.

The EC representative will then check that all students have got their luggage, attend to any needs the students may have at the time. When all students have arrived, they are accompanied to their transport and transferred to Windlesham. Students must be prepared to wait at the airport accompanied by EC representatives until the transport is ready to depart.

Arrivals at Windlesham

Upon arrival students are taken for a short tour of the school followed by a presentation evening where the school rules are explained to them. The social leaders divide students in groups according to their rooms. Staff will also collect pocket money and keep it in previously prepared envelopes with the students name and amount of cash inside. These envelopes are kept in the school safe along with all flight tickets, passports, and any other valuables.

There will be designated times when students can collect their pocket money from the camp office. As money is taken the new balance is written on the outside of the envelope and this is verified by the student. Students are then taken to their rooms to get ready for the day's activities or for dinner. If group arrivals occur after dinner time, a packed lunch will be provided for them.

Departures

The camp coordinator checks the flight departure times for all students 72 hours before departure. On their last day, students are given back their passports, tickets, valuables and any remaining pocket money or damage/medical deposit. An EC social leader ensures that all students board the transfer bus and that they have taken all their belongings from their room. The group is escorted to the airport and an EC group leader will help the students check in and ensure that they are on time. Staff ensures that enough time is allocated for the journey from the college to the airport.



Activity Programme

Programme	Morning	Afternoon	Evening
	Sat 11 July	Arrivals	
Sun 12 July	Sleep in - unpack - orientation	Worthing Shopping & Beach	Movie - Early Bed
Mon 13 July	Placement Test & Lessons	Football / Ultimate Frisbee / Hot Rice	Student Disco
Tue 14 July	Themed Lesson - London & England	Free Afternoon	BBQ / Outdoor Games / Night Walk
Wed 15 July	London Day Trip - Walking & shopping tour of London		Dorm tidy night / London Pop quiz
Thu 16 July	Lessons	Swimming Talent Show Presentation	Limbo / Pass the parcel challenge game
Fri 17 July	Lessons	Camp Olympics in Windlesham Grounds	'Windlesham's Got Talent' Talent show & Olympic medals
Sat 18 July	Themed Lessons - Tudors & Knights	Chichester Town visit & shopping	Medieval games
Sun 19 July	Hever Castle Jousting Tournament and King Henry VIII celebration		Movie 'A Knights Tale'
Mon 20 July	Lessons	Arts & Crafts build a castle / make a shield Football / basketball / Tennis Capture the flag from the castle	Indoor English games & competitions
Tue 21 July	Lessons	Visit by magician Crafts, making hats, wands & cloaks	BBQ Outdoor Games Night Walk
Wed 22 July	Lessons	Arundel Castle & Village Excursion	Dorm tidy night / Internet Session / Free outdoor play
Thu 23 July	Lessons	Swimming / Kwik Cricket / Treasure Hunt	Prize giving for camp Certificate Presentation / Start to Pack
Fri 24 July	Lessons	Brighton Shopping excursion	Farewell Disco / Party
Sat 25 July	Departures and Arrivals Brighton Sealife Centre and Brighton Beach		Welcome Presentation / Welcome Party
Sun 26 July	Sleep in - unpack - orientation Getting acquainted	Worthing Shopping & Beach	Movie - Early Bed
Mon 27 July	Placement Test & Lessons	Football / Ultimate Frisbee / Hot Rice	Student Disco
Tue 28 July	Themed Lesson - London & England	Free Afternoon	BBQ / Outdoor Games / Night Walk
Wed 29 July	London Day Trip - Walking & shopping tour of London		Dorm tidy night / London Pop quiz
Thu 30 July	Lessons	Swimming / Talent Show Presentation	Limbo / Pass the parcel challenge game
Fri 31 July	Lessons	Camp Olympics in Windlesham Grounds	'Windlesham's Got Talent' Talent show & Olympic medals
Sat 01 Aug	Themed Lessons - Tudors & Knights	Chichester Town visit & shopping	Medieval games
Sun 02 Aug	Hever Castle Jousting Tournament		Movie / Theatre
Mon 03 Aug	Lessons	Arts & Crafts build a castle / make a shield Football / basketball / Tennis Capture the flag from the castle	Student Disco
Tue 04 Aug	Lessons	Scavenger Hunt Internet session / Rounders	BBQ Outdoor Games Chairball
Wed 05 Aug	Lessons	Arundel Castle & Village Excursion	Dorm tidy night / Internet Session / Free outdoor play
Thu 06 Aug	Lessons	Swimming / Kwik Cricket / Treasure Hunt	Prize giving for camp Certificate Presentation / Start to Pack
Fri 07 Aug	Lessons	Brighton Shopping excursion	Farewell Disco / Party
Sat 08 Aug	Departures Camp Close		

This is a sample programme only and changes may occur.
Any lessons / activities missed will not be made up.

Meals

Students receive their meals on campus except on full day excursions when a packed lunch is provided. Breakfast, lunch and dinner are all included in the package. Meals are all carefully planned, by the resident cook, who takes into consideration all nutritional value requirements. EC must be advised about any special dietary requirements of food allergies at the time of booking in order to provide suitable substitutes.

On Full Day Excursions students will receive a packed lunch consisting of:

- 1 Sandwich
- 1 Bag of Crisps
- 1 Biscuit Bar
- 1 Carton of Juice
- 1 Piece of Fruit



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Breakfast Choice of cereals Choice of fruit juices Fresh fruit platter Toast Assorted Preserves Yoghurts Hash Browns Hot Beverages	Breakfast Choice of cereals Choice of fruit juices Fresh fruit platter Toast Assorted Preserves Yoghurts Warm Croissant Hot Beverages	Breakfast Choice of cereals Choice of fruit juices Fresh fruit platter Toast Assorted Preserves Yoghurts Warm Crumpets Hot Beverages	Breakfast Choice of cereals Choice of fruit juices Fresh fruit platter Toast Assorted Preserves Yoghurts Pain Au Chocolate Hot Beverages	Breakfast Choice of cereals Choice of fruit juices Fresh fruit platter Toast Assorted Preserves Yoghurts Grilled Sausages Hot Beverages	Breakfast Choice of cereals Choice of fruit juices Fresh fruit platter Toast Assorted Preserves Yoghurts Scotch Pancakes Hot Beverages	Breakfast Choice of cereals Choice of fruit juices Fresh fruit platter Toast Assorted Preserves Yoghurts Bacon & Eggs Hot Beverages
Lunch Grilled Sausages Bacon & Potato Waffles Stuffed Tomato's Pasta with: Leek sauce Chilli-con-carne Salad Bar	Lunch Chicken & Tomato Lasagne Garlic Bread Sweet corn Courgette & Tomato Lasagne Pasta with: Vegetable Curry Ham & Cheese Salad Bar	Lunch Beef & Vegetable Casserole Dumplings Creamed Potato Vegetable Casserole Pasta with: Cheese Sauce Ham & Sweet corn Salad Bar	Lunch Roast Chicken, Stuffing & Gravy Roast Potatoes Fresh Carrots Broccoli Mornay Pasta with: Vegetables in Tomato Sauce Bolognese Sauce Salad Bar	Lunch Breaded Plaice, cod fish cakes, Tartare sauce, chipped potato's Garden Peas Vegetable Risotto Pasta with: Mushroom & Spinach Sauce Vegetable Curry Salad Bar	Lunch Sheppard's Pie (lamb) Lentils & Veg Green beans Stuffed Aubergines Pasta with: Tomato & Basil Salad Bar	Lunch Roast Pork & Apple Sauce Roast Potato's, Carrots & Broccoli Courgette Provençal Salad Bar
Dessert: Syrup Sponge & Custard Sponge Fruit Platter	Dessert: Carrot Cake & Cream Fruit Platter	Dessert: Chocolate Ice-Cream Fruit Platter	Dessert: Lemon Meringue Pie Fruit Platter	Dessert: Apple Cherry Crumble & Custard Fruit Platter	Dessert: Chocolate Eclairs Fruit Platter	Dessert: Chocolate Ice-Cream Fruit Platter
Dinner Crispy Cod Bites Rice Sweet & Sour Sauce Mushroom Stroganoff Salad Bar	Dinner Spaghetti Bolognese Garlic Bread Cauliflower Cheese Salad Bar	Dinner Jumbo Sausage Roll Chipped Potato's Peas & Sweet Corn Stuffed Peppers Salad Bar	Dinner Lamb & Oriental Veg- etable Korma Rice Poppadoms Oriental Vegetable Korma Salad Bar	Dinner Macaroni Cheese French Bread Grilled Tomatoes Macaroni Cheese Salad Bar	Dinner Vegetable Soup Beef Burger in a bun Potato Wedges Broccoli Mornay Salad Bar	Dinner Deli bar: Fill your own Baguette Salad Bar
Dessert: Yoghurt Bar Fruit Platter Hot Beverages	Dessert: Yoghurt Bar Fruit Platter Hot Beverages	Dessert: Yoghurt Bar Fruit Platter Hot Beverages	Dessert: Yoghurt Bar Fruit Platter Hot Beverages	Dessert: Yoghurt Bar Fruit Platter Hot Beverages	Dessert: Yoghurt Bar Fruit Platter Hot Beverages	Dessert: Yoghurt Bar Fruit Platter Hot Beverages

This is a sample weekly menu only, changes may occur.

Welfare, Rules and Disciplinary Action

Supervision

EC staff supplies supervision at Windlesham. Our leaders undergo vigorous in-house training and are provided at a ratio of 1 staff member per 8 students. The leaders' role is to ensure all students have an enjoyable and safe stay at Windlesham. EC Social leaders provide foreign group leaders with constant support as well as supporting students travelling as individuals. In the evening, a night supervisor ensures that:

- 1) Students are in their rooms and accounted for before bedtime
- 2) Students do not make excessive noise in the dormitories
- 3) Any problems or emergencies which may arise are dealt with in a calm and efficient manner
- 4) Dormitories are patrolled at regular intervals during the night
- 5) Students are up on time for breakfast and lessons

Student Rules

We ask all students to follow some basic rules of conduct, to help maintain a friendly atmosphere at the summer camp.

- 1) Students must keep their room neat and tidy
- 2) Students must not be disruptive and noisy or disturb other students
- 3) Students are expected to respect members of staff and the other children on campus
- 4) Graffiti and vandalism will under no circumstances be tolerated.
Guardians/parents will be expected to pay for any wilful damages that their children may have caused
- 5) Bullying, hitting or hurting or repeated nastiness to another child is not acceptable. EC has a bullying policy in place at Summer Camp which all students must abide by. The parents of students who misbehave in this way will be contacted and in extreme circumstances we will move the child from their room to another or even expel them from the camp and they will return home at the account holders expense.
- 6) Stealing is illegal and could result in prosecution. Students who are caught stealing or disposing of belongings from another student will be expected to pay for or return the property.
- 7) Alcohol and smoking is not permitted under any circumstances on or off campus and students will be warned about this on arrival at the camp.

Students who do not follow the code of conduct will be made to forfeit a leisure activity and stay on campus. Students must attend all lessons and organised activities in order to receive their End of Course Certificate.

Health and Medical Insurance

It is imperative that agents or parents advise EC well in advance (upon booking) of any medical condition, allergies or medication to be given to students. All students must be covered by medical insurance. In case of an emergency some hospitals will refuse to treat a patient unless a copy of the insurance policy is provided. Thus, it is very important that all students have medical insurance and carry a copy of the insurance policy with them at all times. Should a student fall ill during their stay they may choose to see a doctor. The doctor's fee is paid from the students' deposit. Although the student may refuse to see the doctor, in some cases the camp co-coordinator may deem it necessary for a doctor's visit for the student's health and well-being. Due to health and safety requirements fire drill practise sessions are held, students must participate during these sessions.

Parents phone calls and visiting

Parents are able to call their child between 18:00 – 19:30 on the telephone number indicated on the first sheet of this document. Due to activities and meal times, parents may not always be able to speak to their child at these times, however, they may consider communicating with their child regularly through email. **Parents will not be able to speak to their child outside the designated times unless it is an emergency.**

For the security of our students nobody other than staff and students are allowed on campus. Since this is a short programme it is important students settle and integrate with their peers as soon as possible. EC therefore does not encourage parents' or relatives' visits during the Summer Camp.

EC reserves the right to expel and repatriate a student at his/her own expense for any. In any of the above circumstances the student is informed that their stay is going to be terminated with immediate effect. Simultaneously EC informs the student's agent of the student's behaviour and the course of action to be taken. The earliest flight available is booked at the students expense and an EC staff member accompanies the student to the airport to ensure that the student leaves the country. Following such action EC will terminate all relationships with the student and will be unable to take further responsibility for the student. No refunds will be given to any students who have been expelled.